

Doniphan County Education Coop #616
Regular Board Meeting
July 15, 2026, at 6:15 pm

The Regular Board Meeting was called to order by Board Member
Erin Shackelford at 6:15 pm. (Call to Order)

Moment of Silence was taken. (Moment of Silence)

Jerry Boos, Doniphan West
Erin Shackelford, Riverside (Members Present)
Steve Bowe & Annika Franken (alternate), Troy
Pat McKernan, Troy Superintendent
Kristin Franken, Director
Sheila Marriott, Board Clerk

Brad McCauley, Doniphan West (Members Absent)
Sue Bartley, Riverside
Nathan Geiger, Troy
Steve Pegram, Doniphan West Superintendent
Robert Reed, Riverside Superintendent

No Visitors

Steve Bowe made a motion to approve the agenda. (Agenda)
Jerry Boos seconded. Motion carried (4-0).

Erin Shackelford made a motion to approve the consent agenda. (Consent Agenda)
Annika Franken seconded. Motion carried (4-0).

Public Forum: (Patron Communications)
None

Director Report

The state mandated MIS training has been completed by the MIS Clerk and Director. Form 120-A has been completed and sent to the district superintendents and board clerks. IDEA VI-B was scheduled to open July 1, there has been a delay at KSDE with IT issues, and it is not open at this time. Interlocal budget work will begin after the finalized numbers from VI-B are given. DCEC is currently advertising for paraprofessionals. Seeking paras for Troy and Riverside. Currently Doniphan West is fully staffed. Letters have been sent out to teachers and paras notifying them of important back-to-school dates. Open enrollment day is August 6th, CPI training is August 12th. One on one training days with new teachers are scheduled. The independent audit for FY '26 with Varney's and Associates is underway as well as the FY '26 Workman's Compensation audit.

Establish Officers of Organization:

Steve Bowe made a motion to accept the Resolution: Extend Term of Board Officers:
Sue Bartley- President, Brad McCauley- Vice President.
Jerry Boos seconded. Motion carried (4-0).

Appointments:

Jerry Boos made a motion to approve the following appointments for the 2026-27 school term:
Annika Franken seconded. Motion carried (4-0).
Board Clerk- Sheila Marriott
Deputy Clerk of the Board- Abra Rush
Treasurer of the Board- Brooke Waggoner
KPERS Agent- Sheila Marriott
Reeder & Boeh as 2026-27 Retainer for DCEC
Bendena State Bank as operating bank 2026-27
Representative for all state & federal programs- Kristin Franken

Coordinator of Title IV, Title IX, Section 504, and the Americans with Disability Act- Kristin Franken
Freedom of Information Officer-Kristin Franken
Reporting officer for State and Federal programs-Kristin Franken

Articles of Organization:

Steve Bowe made a motion to approve the following articles of organization:

Jerry Boos seconded. Motion carried (4-0).

Waive Generally accepted Accounting Principles Fixed Assets Account or Fiscal year ending June 30, 2027.

Authorized Early Payment of Claims

Identify Public Record

Identify DCEC as an Equal Opportunity Employer

Home Rule Resolution

Rescind all policy actions from the previous year and adopt current written policies as those that will govern for the school year

Destruction of old records

Director's Petty Cash Fund- \$500

Establish Mileage Reimbursement Rate- \$0.725 per mile

Credit Card Usage and Amounts

Erin Shackelford made a motion to go into executive session for 10 minutes to discuss personnel matters pursuant to non-elected personnel exception under KOMA, the open meeting will resume in the meeting room at 6:32 pm. Jerry Boos seconded. Motion carried (4-0).
Remaining for executive session Board, Director, and Superintendent.

(Executive Session)

Meeting resumed at 6:32 pm.

No action resulting from executive session.

Annika Franken made a motion to accept the resignations of paraprofessional Shelby Smith.
Steve Bowe seconded. Motion carried (4-0).

(Para Resignations)

Jerry Boos made a motion to approve the IT Coordinator Contract and Agreement with USD #429 Troy (Jared Pickerell) \$5000, provide a vehicle and fuel. To be billed by USD #429 at the end of the FY' 27 school year.
Steve Bowe seconded. Motion carried (4-0).

(IT Contract w/USD 429)

Jerry Boos made a motion to approve the 2026-27 KASB policy updates.
Steve Bowe seconded. Motion carried (4-0).

(Policy Updates)

Jerry Boos made a motion to approve the 2026-27 health insurance with ANGLE.
Steve Bowe seconded. Motion carried (4-0).

(Health Insurance)

Erin Shackelford made a motion to adjourn the meeting at 6:34 pm.
Jerry Boos seconded. Motion carried (4-0).

(Adjourn)

Sheila Marriott ,Clerk of the Board

Date