

Doniphan County Education Coop #616  
Regular Board Meeting  
January 15, 2025  
6:15 pm

The regular board meeting was called to order by President Sue Bartley at 6:15 pm. (Call to Order)

A moment of silence was taken. (Moment of Silence)

Brad McCauley and Zack Lee, Doniphan West  
Sue Bartley and Erin Shackelford, Riverside  
Pat McKernan, Troy Superintendent  
Kristin Franken- Director  
Sheila Marriott- Clerk (Members Present)

Steve Bowe and Nathan Geiger, Troy  
Dr. Volora Hanzlick, Doniphan West Superintendent  
Jennifer Gatz, Riverside Superintendent (Members Absent)

No Visitors (Patron Visitors)

Erin Shackelford made a motion to approve the agenda.  
Zack Lee seconded. Motion carried (4-0). (Agenda)

Erin Shackelford made a motion to approve the consent agenda.  
Brad McCauley seconded. Motion carried (4-0). (Consent Agenda)

No Patron Communications

**Organizational Items:**

Establish Officers

Erin Shackelford made a motion to approve Sue Bartley as President and Brad McCauley as Vice President of the DCEC #616 Board.

Zack Lee seconded. Motion carried (4-0).

**Informational Items:**

Director Report

The Maintenance of Effort report has been completed and submitted to KSDE.

The FY '24 independent audit with Varney & Associates is complete with no issues. On January 3, DCEC teachers and services providers participated in an inservice focused on WebKIDSS. This is the technology software used to create IEPs. Great feedback was received from the staff. The Director and the county Superintendents have had a discussion to have a winter joint professional development day after Christmas break next year.

The December 1 count is underway, Final submission is mid-February. Demographics of services across each district will be shared after final submission. January is Board Appreciation month. The board was thanked for all the support and time they have given to DCEC.

Erin Shackelford made a motion to go into Executive Session for 10 minutes to discuss personnel matters pursuant to non-elected personnel exception under KOMA and discuss individual contracts pursuant to nonelected personnel exception under KOMA, the open meeting will resume at 6:31 pm. (Executive Session)  
Brad McCauley seconded. Motion carried (4-0).  
The Troy Superintendent and Director were invited to the executive session.

Meeting resumed at 6:31 pm.

No Action Resulting from Executive Session.

Kristin Franken recommended the board approve the FY '24 Independent Audit Report from Varneys & Associates as presented.

(Independent Audit)

Erin Shackelford made a motion to approve the recommendation.

Zach Lee seconded. Motion carried (4-0).

Kristin Franken recommended the board approve the Maximum Insurance Bond Renewal.

(Bond Renewal)

Erin Shackelford made a motion to approve the recommendation.

Zach Lee seconded. Motion Carried (4-0).

Erin Shackelford made a motion to adjourn the meeting at 6:33 pm.

Zack Lee seconded. Motion Carried (4-0)

(Adjourn)

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Sheila Marriott, Clerk of the Board

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Date