

Doniphan County Education Coop #616
Regular Board
Meeting
July 17, 2024 at 6:15 pm

The Regular Board Meeting was called to order by President Sue Bartley at 6:15 pm. (Call to Order)

Moment of Silence was taken. (Moment of Silence)

Nathan Geiger-Troy
Brad McCauley -Doniphan West
Sue Bartley & Erin Shackelford-Riverside (Members Present)
Dr. Volora Hanzlicek -Doniphan West Superintendent, Pat McKernan- Troy Superintendent
Jennifer Gatz-Riverside Superintendent
Kristin Franken-Director
Sheila Marriott-Board Clerk

Steve Bowe- Troy (Members Absent)
Zach Lee- Doniphan West

Amy Contant (Visitor)

Nathan Geiger made a motion to approve the agenda. (Agenda)
Erin Shackelford seconded. Motion carried (4-0).

Erin Shackelford made a motion to approve the consent agenda. (Consent Agenda)
Brad McCauley seconded. Motion carried (4-0).

Public Forum: (Patron Communications)
None

Director Report

Form 120 A has been completed and submitted to KSDE as well as the district administrators.
Negotiations were held on June 28th, VI-B part 2 has been completed and submitted.
All three districts are 100% compliant for Indicator 13 (secondary transitions). DCEC is currently advertising for paraprofessional positions, with openings in all three districts. Letters have been sent out to paras and teachers notifying them of back-to-school dates of importance.
Director Franken has passed the Praxis test to add ESOL to her license. With this endorsement she will be able to provide support to all three districts if a non-English speaking student were to enroll.

Establish Officers of Organization:

Erin Shackelford made a motion to accept the Resolution: Extend Term of Board Officers (Officers)
Sue Bartley- President, Nathan Geiger- Vice President.
Nathan Geiger seconded. Motion carried (4-0).

Appointments:

Erin Shackelford made a motion to approve the following appointments for the 2024-25 (Appointments)
school term:
Board Clerk- Sheila Marriott
Deputy Clerk of the Board- Abra Rush
Treasurer of the Board- Brooke Waggoner
KPERS Agent- Sheila Marriott
Reeder & Boeh as 2024-25 Retainer for DCEC
Bendena State Bank as operating bank 2024-25
Representative for all state & federal programs- Kristin Franken
Coordinator of Title IV, Title IX, Section 504, and the Americans with Disability Act- Kristin Franken
Freedom of Information Officer-Kristin Franken
Reporting officer for State and Federal programs-Kristin Franken
Nathan Geiger seconded. Motion Carried (4-0).

Articles of Organization:

(Articles of Organization)

Nathan Geiger made a motion to approve the following articles of organization:

Waive Generally accepted Accounting Principles Fixed Assets Account or Fiscal year ending June 30, 2025

Authorized Early Payment of Claims

Identify Public Record

Identify DCEC as an Equal Opportunity Employer

Home Rule Resolution

Rescind all policy actions from the previous year and adopt current written policies as those that will govern for the school year

Destruction of old records

Director's Petty Cash Fund- \$500

Establish Mileage Reimbursement Rate- \$0.67 per mile

Credit Card Usage and Amounts

Brad McCauley seconded. Motion Carried (4-0).

Erin Shackelford made a motion to go into Executive Session for 5 minutes to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, the open meeting will resume in the meeting room at 6:26p.m. Nathan Geiger seconded. Motion carried (4-0). Board President invited Kristin Franken-Director and the Superintendents to stay for executive session.

(Executive Session)

Meeting resumed at 6:26 pm.

Erin Shackelford made a motion to go into Executive Session for 10 minutes to discuss personnel matters pursuant to non-elected personnel exception under KOMA, the open meeting will resume in the meeting room at 6:36 pm. Nathan Geiger seconded. Motion carried (4-0). Board President invited Kristin Franken-Director and the Superintendents to stay for executive session.

(Executive Session)

Meeting resumed at 6:36 pm.

Erin Shackelford made a motion to go into Executive Session for 5 minutes to discuss personnel matters pursuant to non-elected personnel exception under KOMA, the open meeting will resume in the meeting room at 6:41 pm. Nathan Geiger seconded. Motion carried (4-0). Board President invited Kristin Franken-Director and the Superintendents to stay for executive session.

(Executive Session)

Meeting resumed early at 6:41 pm.

Action resulting from executive session.

Kristin Franken recommended the board approve the resignation of para professional E'shon Byrd. Erin Shackelford made a motion to approve the recommendation. Brad McCauley seconded. Motion carried (4-0).

(Executive Session Action)

Kristin Franken recommended the board approve new para professional contracts for Gary Owens and Jennifer Edie. Nathan Geiger made a motion to approve the recommendation. Brad McCauley seconded. Motion carried (4-0).

(Executive Session Action)

Kristin Franken recommended the board approve the 2024-25 Negotiated Agreement with the teachers as presented. Nathan Geiger made a motion to approve the recommendation. Erin Shackelford seconded. Motion carried (4-0).

(Negotiated Agreement)

Brad McCauley made a motion to approve the FY '25 Director's contract as presented. Erin Shackelford seconded. Motion carried (4-0).	(Directors Contract)
Kristin Franken recommended the board approve FY '25 paraprofessional in-service bonuses as presented. Erin Shackelford made a motion to approve the recommendation. Nathan Geiger seconded. Motion carried (4-0).	(Para In-Service Bonus)
Kristin Franken recommended the board approve the paraprofessional raises for the FY '25 school year as presented. Nathan Geiger made a motion to approve the recommendation. Brad McCauley seconded. Motion carried (4-0).	(Para Raises)
Kristin Franken recommended the board approve the classified contracts as presented for the FY '25 school year. Erin Shackelford made a motion to approve the recommendation. Brad McCauley seconded. Motion carried (4-0).	(Classified Contracts)
Kristin Franken recommended the board approve the FY '25 Budget Proposal. Nathan Geiger made a motion to approve the recommendation. Brad McCauley seconded. Motion carried (4-0).	(FY '25 Budget)
FY '25 KASB Policy Updates - TABLED	(Policy Updates)
Kristin Franken recommended the board approve the FY '25 IT Coordinator-shared contract w/USD 429 Troy. DCEC will pay 1/5 of the IT Coordinator contract for services. Erin Shackelford made a motion to approve the recommendation. Brad McCauley seconded. Motion carried (4-0).	(IT/Troy Contract)
Kristin Franken recommended the board approve UIS Contract for the FY '25 year. Nathan Geiger made a motion to approve the recommendation. Brad McCauley seconded. Motion carried (4-0).	(UIS Contract)
Kristin Franken recommended the board approve Varney's and Associates Auditor contract for the FY '25 school year. Erin Shackelford made a motion to approve the recommendation. Nathan Geiger seconded. Motion carried (4-0).	(Varney's Contract)
Kristin Franken recommended the board approve a contract with Cindy Gove for the FY '25 school year as VI provider. Nathan Geiger made a motion to approve the recommendation. Erin Shackelford seconded. Motion carried (4-0).	(VI Contract)
Kristin Franken recommended the board approve a contract with Amberwell for the FY '25 school year for Physical Therapy services. Brad McCauley made a motion to approve the recommendation. Erin Shackelford seconded. Motion carried (4-0).	(PT Contract)
Nathan Geiger made a motion to adjourn the meeting at 6:48 pm. Erin Shackelford seconded. Motion carried (4-0).	(Adjourn)

Sheila Marriott , Clerk of the Board

Date